

FOREFRONT® PROJECT MANAGEMENT SOFTWARE:

DEXTER + CHANEY'S INTEGRATED SOLUTION FOR COMPLETE PROJECT CONTROL

✓ FUNCTION

Do you know the status of every RFI (request for information), submittal, change request, and change order for your jobs? Users of Dexter + Chaney's Forefront® Project Management software do. Forefront tracks all of these project components—from initiation to final resolution—by date and detail in an organized, uniform, easy-to-access system.

Project Management is fully integrated with Forefront's accounting modules. The software also integrates with Forefront Document Imaging to electronically file job-related documents within the software for easy access by authorized users.

Forefront addresses the many challenges inherently faced during construction project management. Replacing disconnected systems such as binders, spreadsheets, and stand-alone project management software; improving change order tracking; providing collaboration among the project team; accessing real-time job information; and standardizing business processes are just some benefits realized by Forefront Project Management users.

Change orders, when handled efficiently, become profit generators. Forefront's integration and detail tracking automates and expedites the change order process, managing both cost and revenue. From RFIs and submittals to proposed and executed change orders, Project Management helps you invoice promptly and accurately for changes on a job. Forefront users report a three to five percent improvement in change order margins as a result of using the software.

Project Management's inbox feature makes collaboration between owners, architects, project managers, and other key personnel easy—without faxing or e-mailing documents. From the inbox, you can view or print scanned documents and reply to RFIs, submittals, transmittals, memos, or change requests.

Project Management provides detailed reporting as well as at-a-glance job information. You can easily view the status of a contract along with all the changes (proposed and executed) that have been made to it. For example, see how many RFIs are open, how many have been resolved, and the average time for resolution. You'll also know the

impact on cost and revenue of the various changes in process.

✓ MARKET APPLICABILITY

Forefront Project Management is designed for construction companies that desire to implement an integrated project management system to manage workflow, increase change order revenue, standardize business processes, and enhance collaboration among the project team. Companies of all sizes and specialties have successfully implemented Project Management.

✓ USE

Project Management tracks all items that must be fulfilled under a contract, plus anything else that must be tracked during the job. Full integration with Forefront's Job Cost, Document Imaging, Accounts Payable, Accounts Receivable, and Payroll modules makes Project Management both powerful and efficient. Single data entry, along with information sharing, streamlines project setup and maintenance. The set-up of a contract in Job Cost automatically sets up the job in Project Management. Data entered once is automatically available throughout the software.

Document Imaging software—another integrated component of Forefront—adds a unique dimension to Project Management. With Document Imaging, every job-related document, photo, spreadsheet, time card, and so forth is electronically filed within the project for easy access by everyone in the organization.

For example, if an RFI were generated by a handwritten note and a photo, these documents would be stored electronically as permanent elements of that RFI. A simple mouse click would allow both local and remote users to view these documents on screen. They can even be printed, faxed, or e-mailed directly from within Forefront Project Management software.

Use of Forefront Project Management software creates a consistent process for recording data and managing project information. Project managers are able to work more effectively with all members of the project team and stay on top of their many job details. At the same time, senior management can assess project status quickly and easily by using

the reporting and tracking tools provided within the software.

✓ BENEFITS/MARKET NICHE

Dexter + Chaney's Project Management software has distinct advantages over stand-alone packages: true integration with accounting and optional integrated Document Imaging. These advantages make Forefront Project Management a logical choice for companies looking to gain control of their jobs – and gain an advantage over their competition.

✓ COST

Project Management is a fully integrated component of Forefront Construction Management Software and is available with integrated Document Imaging. Cost depends on the specific needs of the individual construction company. Contact a Dexter + Chaney sales representative for pricing information.

✓ TECHNICAL REQUIREMENTS

Project Management runs on Windows as an integrated element of Forefront Construction Management Software. Detailed systems requirements, such as server and workstation recommended requirements, are available by contacting the Dexter + Chaney sales department. Installation and setup support is provided by Dexter + Chaney. Training is also available.

✓ HUMAN RESOURCES REQUIREMENTS

Project Management is designed to follow the natural progression of construction projects, tracking each element along the way. Forefront is Windows-based. Therefore, specialized computer skills are not needed to operate the software.

Dexter + Chaney offers a full complement of training, consulting, and support services to make a construction company's conversion to Forefront Project Management as quick and efficient as possible.

FOR MORE INFORMATION

Contact Dexter + Chaney's sales department.

Call: (800) 875-1400

E-Mail: info@dexterchaney.com

Web site: www.dexterchaney.com